College of Opticians of Ontario

REGISTRATION COMMITTEE REPORT

December 2026 Report to Board of Directors

Committee Members:
Derick Summers, RO (Chair), Board Professional Member
Parneet Dhillon, RO (Vice Chair), Professional Appointed Member
Rose Cavaliere, Board Public Member
Alicia Munian, Board Public Member
Robert Quinn, RO, Professional Appointed Member
Maximilian Savorani, RO, Professional Appointed Member

Number of meetings since March Board Meeting:

- November 2, 2026

Report:

Policy Review: Practicum Policy

The Registration Committee reviewed a proposed version of the Practicum Policy along with research and stakeholder feedback. Based on the research and feedback, the Committee proposed that all substantive elements of the Practicum Policy remain unchanged, including the requirement for 5 RGP fits.

The Registration Committee will be bringing the proposed updates to the Board at its next meeting for its feedback ahead of a final stakeholder consultation.

File Review

The Committee reviewed the following files:

- Upgrading proposals: 2
- Extension request to write exam: 1

Submitted by:

Derick Summers, Chair, RO
Stephanie Jung, Director of Registration

College of Opticians of Ontario

EXECUTIVE COMMITTEE REPORT

December 2026 Executive Committee
Report to the Board of Directors

2026 Committee Members:

Kevin Cloutier, RO, Chair, Board Professional Member
Derick Summers, RO, Vice-Chair, Board Professional Member
Omar Farouk, Board Public Member
Stephen Kinsella, Board Public Member
Paul Imola, RO, Board Professional Member

Number of meetings since the September Board Meeting:

- One on November 16, 2026.

Report:

1. General Business

The Executive Committee heard the Registrar's Report, reviewed the Board agenda, and reviewed the Board and Executive Committee meeting dates for 2027.

2. Exercise of Board Powers in Between Meetings

Under section 12 of the Health Professions Procedural Code, the Executive Committee has all of the powers of the Board for any matter that, in the Committee's opinion, requires immediate attention, other than the power to make, amend, or revoke a regulation or by-law. Where the Executive Committee exercises this power, it must report on its actions to the Board at its next meeting.

The Executive Committee has not exercised its powers to act as the Board since the last meeting.

3. Finance Committee

Financial Statements

The Committee reviewed the 2026 financial variance reports to October 31, 2026, and the draft 2027 Budget, and determined to forward both on to the Board for approval.

Submitted by:
Kevin Cloutier, RO, Chair, Elected Member

REGISTRATION COMMITTEE

Q4 Report

Registrant Numbers (as of November 13, 2026)

3,580 Registered Opticians — ↑ 0.3% From Q3

192 Intern Opticians — ↑ 50% From Q3

241 Inactive Opticians — — Unchanged From Q3

- Registration numbers fluctuate throughout the year depending on factors such as the timing of National Examinations & graduation dates. The rise in the number of Registered Opticians is because of the release of the results of NACOR exams and class changes from the Inactive class. Registration in the Intern class will rise as graduates plan to take the October NACOR exams.

New registrations in each category (YTD)

230 Registered Opticians — ↑ 4% From same period last year

228 Registered Interns — ↑ 3% From same period last year

Average application processing time*: **2 days**

*Refers to the average calendar days from completed application to registration, as reported to the Ministry of Health in its most recent report.

National Mobility (YTD)

Left Ontario for another province	Registered in Ontario from another province
25	4

College of Opticians of Ontario

QUALITY ASSURANCE COMMITTEE REPORT

December 2026 Committee Report to the Board of Directors

Committee Members:
Stephanie Kelly, RO, Professional Appointee, Chair
Parminder Kalsi, RO, Board Professional Member, Vice-Chair
Golta Mohammadi, RO, Board Professional Member (as of February 17, 2026)
Greg Chitlian, Board Public Member
Omar Farouk, Board Public Member
Patricia Raymond, RO, Professional Appointee

Accreditation Panel Members
John Battaglia, RO, Board Professional Member
Audric Beauchesne, RO, Professional Appointee
Lindsay Beriault, RO, Professional Appointee
Melissa Campbell, RO, Professional Appointee
Elisabeth Roche, RO, Professional Appointee
Derick Summers, RO, Board Professional Member
David Milne, Community Appointee

Number of meetings since September 2026: 3

- October 9
- October 14
- November 2

Report:

Registrants Referred for Currency Review

The Committee reviewed the draft Registrants Referred for Currency Review Policy, which applies to registrants referred to the Committee for not meeting the currency requirements set out in the Registration Regulation and the Currency of Practice Policy.

The policy sets out the following requirements:

- Registrants who have not met currency requirements must complete a Competency Gap Analysis (CGA), administered by NACOR, at their own expense and within the timeframe established by the Committee.
- Registrants whose results are unsatisfactory in one or more areas must successfully complete any specified continuing education or remediation programs (SCERPs).

- Registrants who successfully complete the CGA or any identified SCERPs will be deemed to have met the currency requirements for the calendar year in which they complete them.
- Registrants who fail to cooperate or to complete the CGA or a required SCERP may be referred to the Inquiries, Complaints, and Reports Committee for potential professional misconduct.

At the December Board meeting, the Committee will recommend approval of the Registrants Referred for Currency Review Policy.

2026 Competency Review and Evaluation Process

The Committee has reviewed all outstanding portfolio deficiencies, and registrants have been notified of the Committee's decisions.

As of November 16th, 30 of the 38 registrants randomly selected to participate in a PPA as part of the 2026 CRE process have completed the process, 4 assessments are in process and 4 remain outstanding.

Peer and Practice Assessments Results

The Committee has reviewed 38 Peer and Practice Assessment reports to date. The majority (84%) were closed with recommendations. Record Keeping continues to be identified as an area of opportunity.

Submitted by:

Stephanie Kelly, RO, Chair, Professional Appointee
Peggy Dreyer, Director, Professional Practice & Quality Assurance

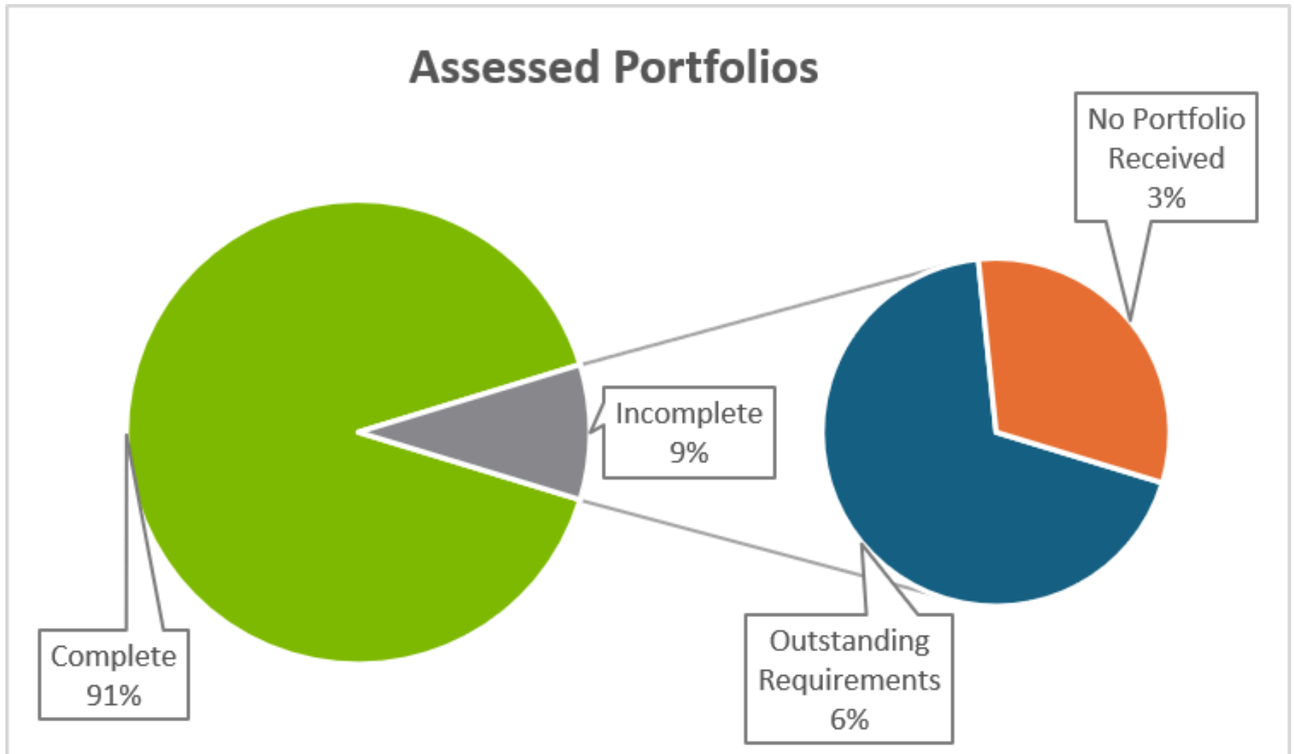
QUALITY ASSURANCE COMMITTEE

Q4 Report

2026 Competency Review & Evaluation (CRE) Process

Notable Points:

- a total of 707 portfolios were assessed
- 90% of incomplete portfolios have been resolved

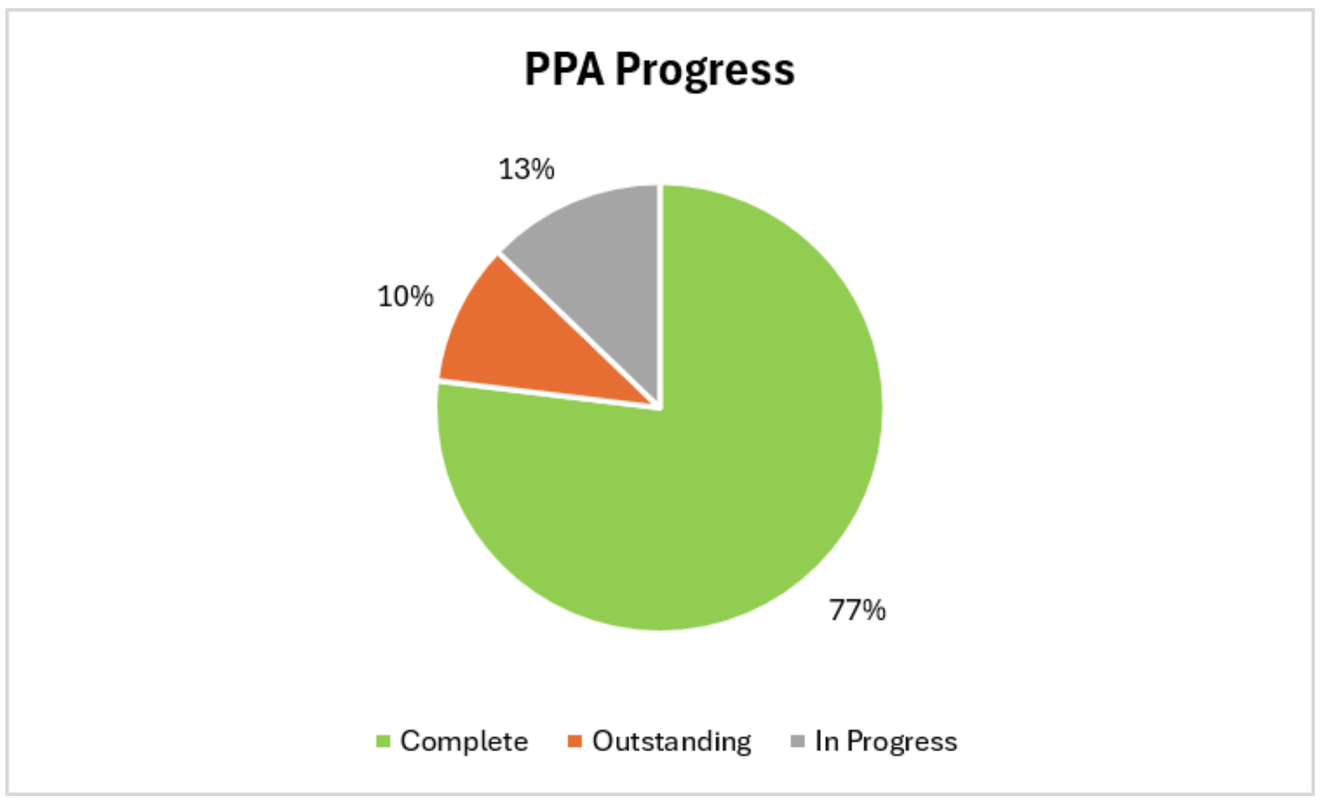


Peer and Practice Assessment Completion

Notable Points:

In addition to the random PPAs for 2026:

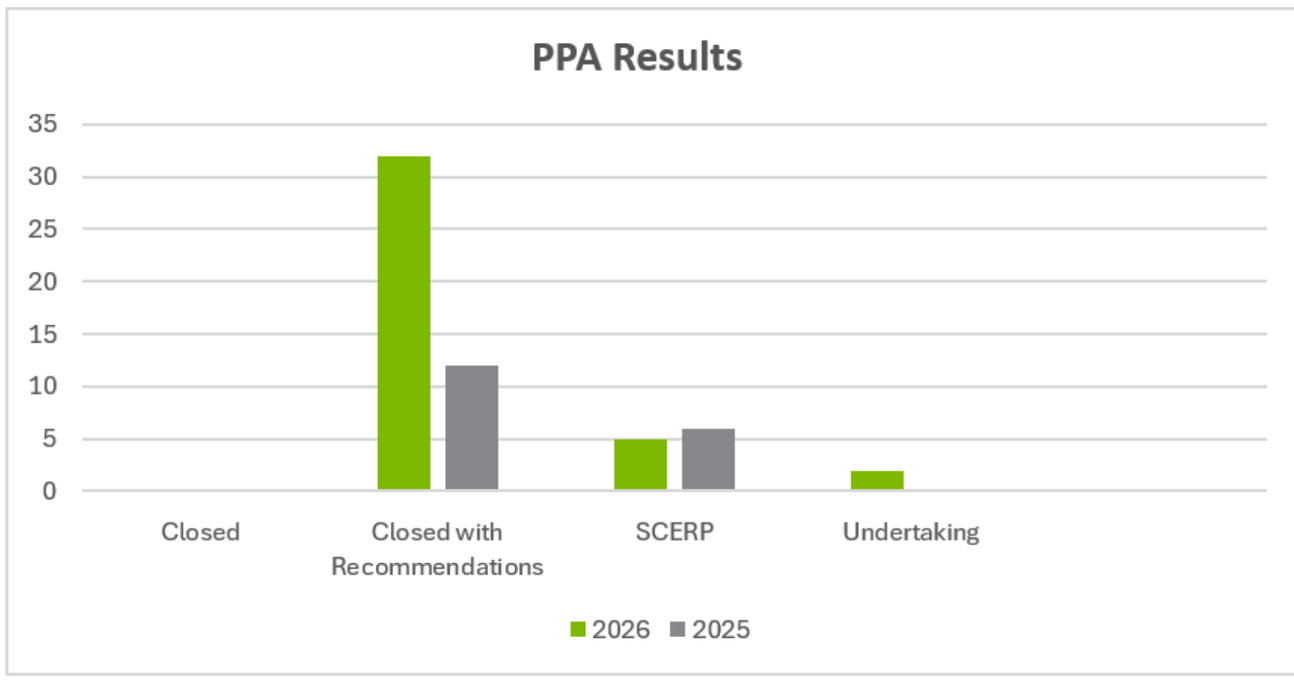
- 4 assessments from 2025 were completed
- 3 PPAs have been ordered by QAC to date



Peer Assessments Outcomes

Notable Points:

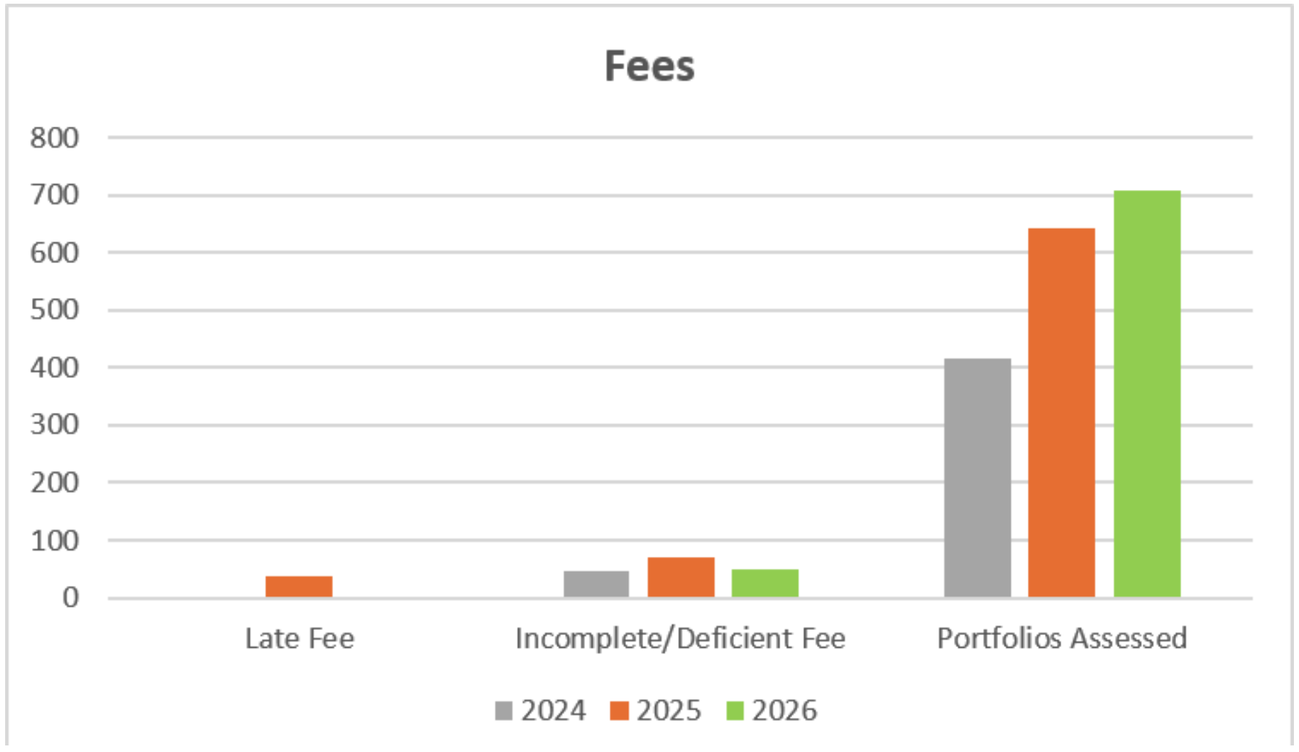
- Record Keeping continues to be identified as an area of opportunity



QA Fees

Notable Points:

- Registrants who appeared to have some or all components of their Portfolio missing were notified in January. The resulting Competency Review and Evaluation pull saw a 30% decrease in portfolios that were identified as incomplete and/or deficient.

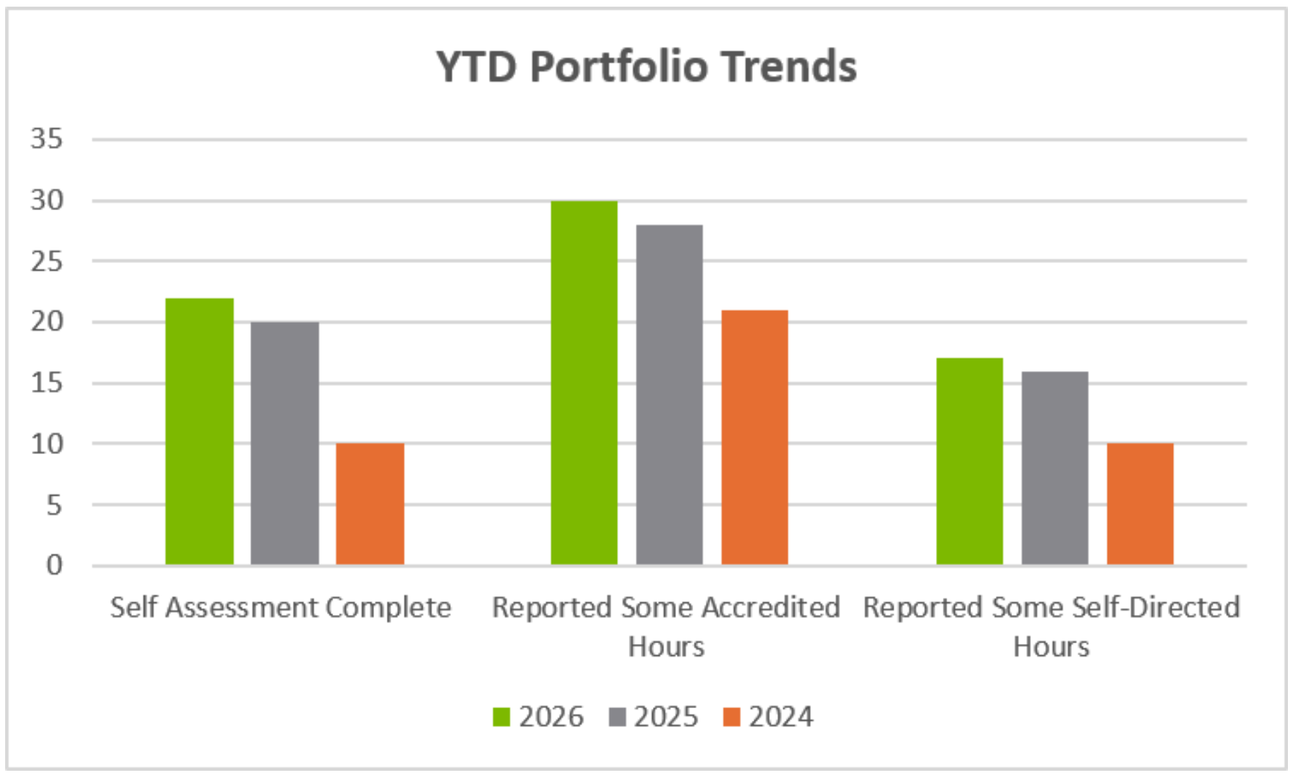


Professional Portfolio Trends

Notable Points

- Uploads by registrants appear to be slightly lower than previous years

*Reported in percentage of registrants who have completed at least some of their professional portfolio requirements.



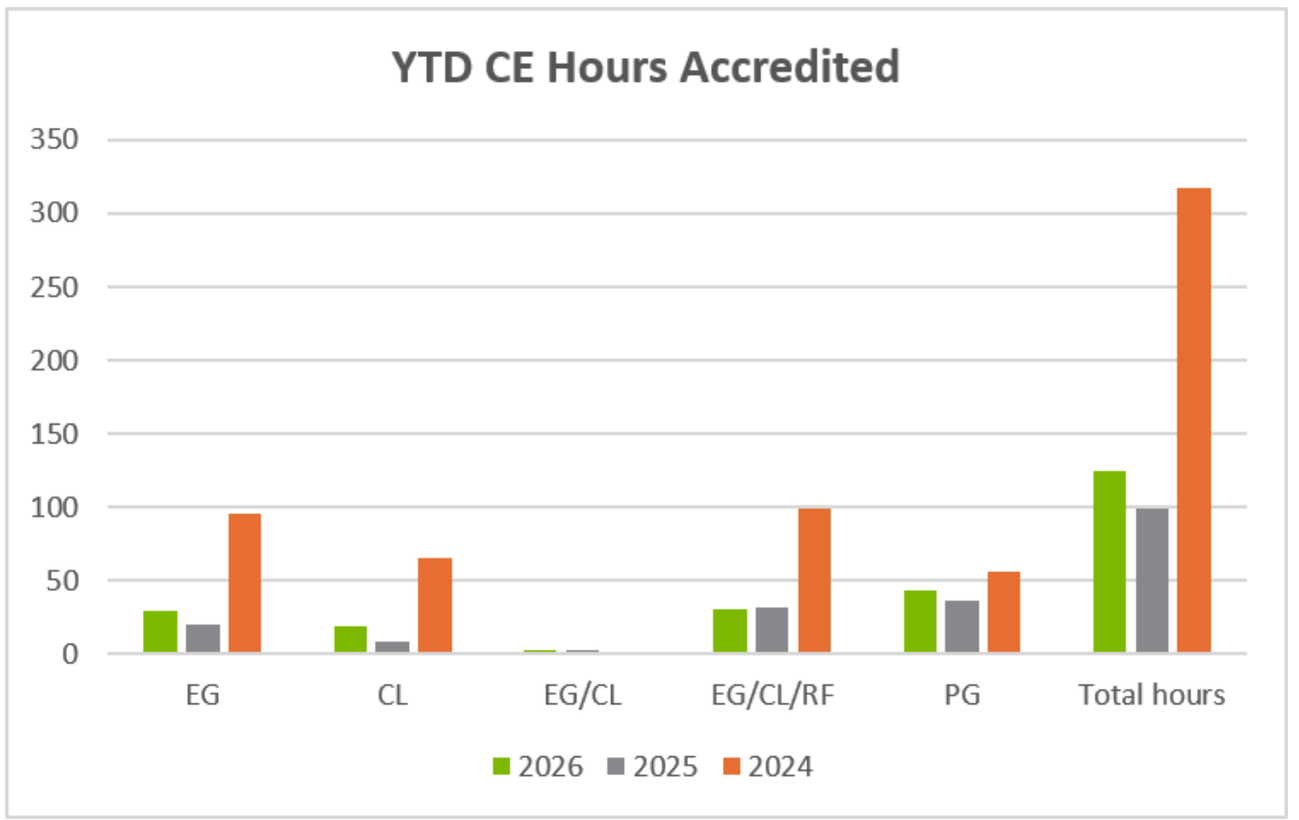
Accreditation Requests

Notable Points:

- 185 requests have been submitted for review verus 154 during the same period last year. This represents a increase of 20%
- 2 submissions were withdrawn by the provider
- 1 activity was not accredited

Legend
Eyeglass Hours - EG
Contact Lens Hours - CL
Eyeglass/Contact Lens Hours - EG/CL
Eyeglass/Contact Lens/Refracting Hours -EG/CL/RF
Professional Growth Hours - PG

*Reported in hours



College of Opticians of Ontario

CLINICAL PRACTICE COMMITTEE REPORT

December 2026 Committee Report to the Board of Directors

Committee Members:
Stephanie Kelly, RO, Chair, Professional Appointee
Parneet Dhillon, RO, Vice-Chair, Professional Appointee
Robert Quinn, RO, Professional Appointee
Johanna Whalen, RO, Professional Appointee
Elliot Borins, Community Appointee

Number of meetings since the September Board Meeting: 0

Report:

The Committee has not met since the last Board meeting.

Submitted by:
Stephanie Kelly, RO, Chair, Professional Appointee
Peggy Dreyer, Director, Professional Practice and Quality Assurance

College of Opticians of Ontario

INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE

November 30 and December 1, 2026, Committee Report to the Board of Directors

Committee Members:

When reviewing cases, the ICRC sits as two independent panels. When necessary, the Chair of the ICRC strikes additional special panels to review appropriate cases.

Panel 1	Panel 2
Rebecca Forte, Chair, Appointed Member	**Elizabeth Roche, RO, Vice-Chair**
Alicia Munian, Public Member	Stephen Kinsella, Public Member
Jay Bhatt, RO, Appointed Member	Mark Priddle, Public Member
Audric Beauchesne, RO, Appointed Member	Melissa Campbell, RO, Appointed Member
John Battaglia, RO, Elected Member	Kevin Cloutier, RO, Elected Member

Number of meetings since September 2026 Board Meeting:

The ICRC holds full committee meetings for the purpose of orientation and training, as well as to discuss committee policies and other issues of common concern. The balance of ICRC meetings is held as panel meetings to review and dispose of cases.

Number of Meetings in 2026	
Full Committee Meeting	1
Panel Meetings	12

Number of Meetings Since Last Board Meeting in June 2026	
Full Committee Meeting	0
Panel Meetings	3

Report:

- The Committee met in their respective Panels to review completed investigations. Panel 1 met on October 26, 2026, and reviewed 16 completed investigations. Panel 1 also referred allegations in one matter to the Discipline Committee.
- Panel 2 met on October 26 and November 29, 2026, and reviewed 12 completed investigations.
- Since the last Board meeting, 10 decisions have been provided to the parties, with the remaining outstanding decisions currently being finalized.
- There are currently two unauthorized practice matters for which the College is seeking injunctions.

Submitted by:

Rebecca Forte, Chair, Appointed Member

Tertia van Jaarsveld, Interim Director, Professional Conduct

INQUIRES, COMPLAINTS & REPORTS COMMITTEE

Q4 Report

Complaints

of Complaints Received (2026 YTD): **18**
# of Complaints Open (TOTAL): **25**
# of Complaints Closed (2026 YTD): **25**
# of Complaints Awaiting Decisions*: **6**

*Committee has reviewed and decided on files

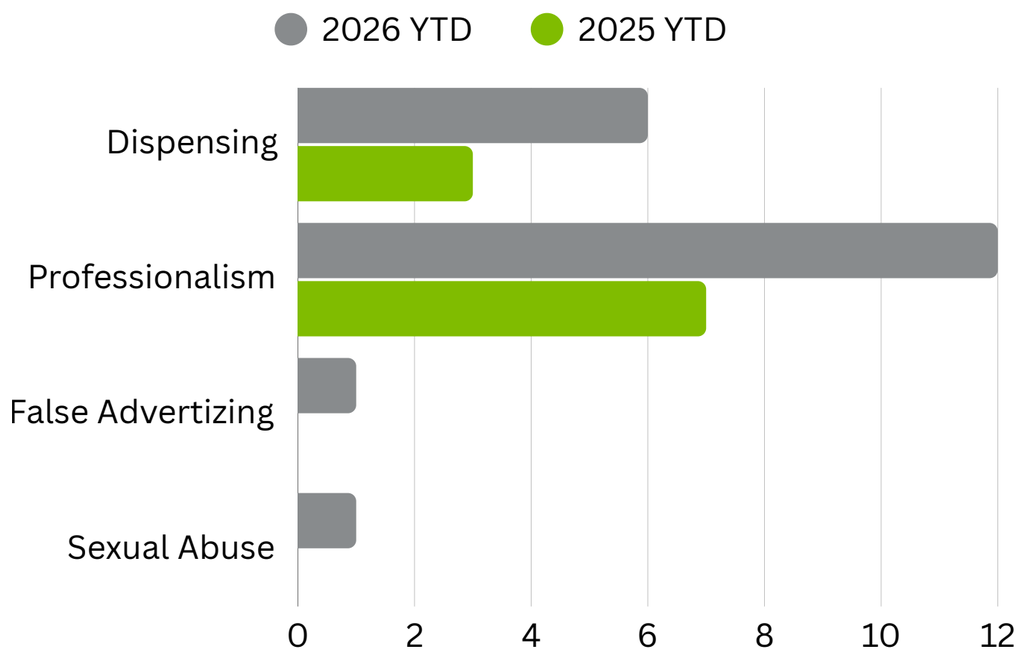
Processing Times

Avg. Days 2023: **336**
Avg. Days 2024: **325**
Avg. Days 2025: **353**

Complaint Themes

The themes in Q4 2026 are generally consistent with the themes observed in Q4 2025. Professionalism continue to be the area of most concern.

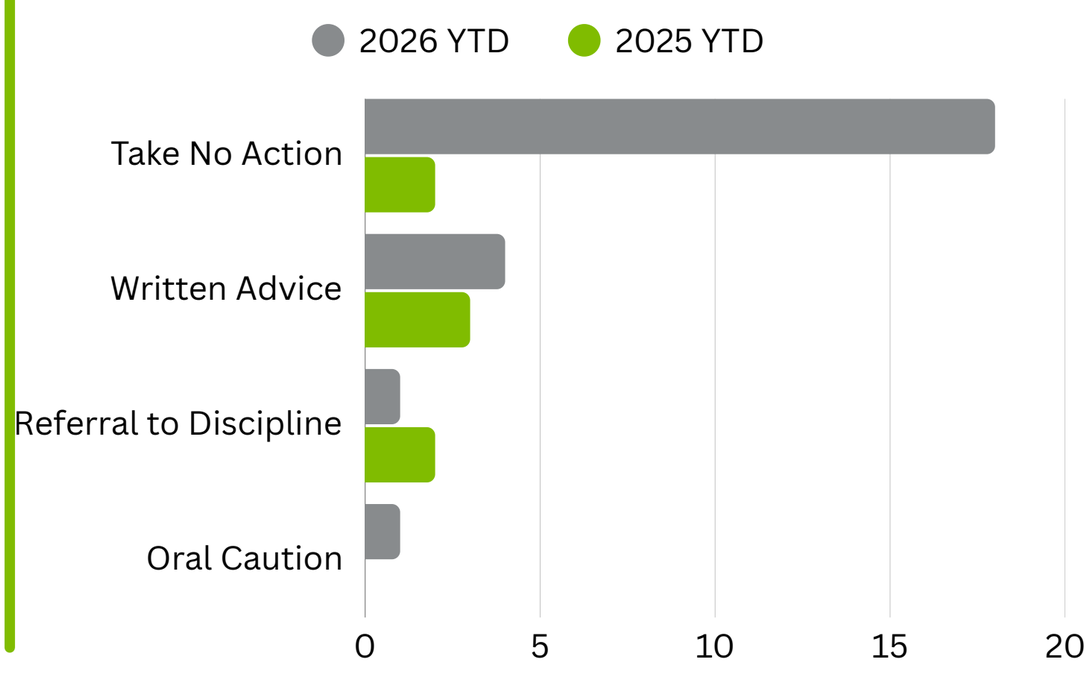
*More than one area of concern may be identified within a complaint.



Complaint Outcomes

The disposition themes in Q4 are consistent with the themes observed in Q3 2026.

*A complaint may have more than one disposition/outcome



Reports

of Reports Received (2026 YTD): **7**
# of Reports Open (TOTAL): **47**

Unauthorized Practice (UAP)

of UAP Reports Opened (2026 YTD): **29**
# of UAP Reports Closed (2026 YTD): **23**

2 reports are in the court injunction phase

Total Open Matters

	2026 YTD	2025 YTD
Number of Open Complaints & Reports	72	48

College of Opticians of Ontario

DISCIPLINE COMMITTEE REPORT

November 30 and December 1, 2026, Discipline Committee Report to the Board of Directors

2026 Discipline Committee Members:

Committee Members:

Elected Members	*Public Members*	*Appointed Members*
Kevin Cloutier, RO	Omar Farouk	**Stephanie Kelly, Chair, RO**
Derick Summers, RO	Stephen Kinsella	Jay Bhatt, RO
Paul Imola, RO	Alicia Munian	Robert Quinn, RO
Carlos Pacheco, RO	Carlo Sicoli	Parneet Dhillon, RO
Parminder Kalsi, RO	Mark Priddle	Elisabeth Roche, RO
John Battaglia, RO	Greg Chitilian	Lindsay Beriault, RO
Johanna Whalen, RO		Melissa Campbell, RO
		Maximilian Savorini, RO
		Audric Beauschene, RO
		Patricia Raymond, RO
		Elliot Borins, Non-RO
		Panos Petrides, Non-RO
		Patrick Mott, Non-RO
		David Milne, Vice Chair, Non-RO
		Elyse Jackson, Non-RO
		Rebecca Forte, Non-RO

Number of meetings since last Board Meeting: n/a

Report:
The Discipline Committee had three members complete the Health Profession Regulators of Ontario (HRPO) Discipline Orientation Basic Workshop in Fall 2026 as well as one member completing the Advanced Workshop in Fall 2026.

Discipline hearings are pending in the following matters:

Matter	**Hearing Date**
College of Opticians v. Gulam Khan	TBD

Submitted by:
Stephanie Kelly, Chair, RO Appointed Member
Tertia van Jaarsveld, Interim Director, Professional Conduct

College of Opticians of Ontario

GOVERNANCE COMMITTEE REPORT

December 2026 Committee Report to the Board of Directors

Committee Members:
Carlo Sicoli, Board (Public) Member, Chair
Lindsay Beriault (RO), Professional Appointee, Vice-Chair
Rebecca Forte, Community Appointee
Elyse Jackson, Community Appointee
Carlos Pacheco, (RO), Board (Professional) Member
Johanna Whalen (RO), Board (Professional) Member

Number of Meetings since September 2026:

- November 4, 2026

Report:
Governance By-laws and Policies

The committee reviewed the following policies as per the Policy Review Schedule set out in the Governance Manual:

1. Technology and Cyber Security Policy 2-13
2. Board Support of the Registrar, CEO Policy 3-08
3. Governance Approach Policy 4-01

Following its review, the committee suggested that the Technology and Cyber Security Policy include a reference to incident response planning in the event of a data breach. The committee also recommended that the policy address the need for COO staff to receive appropriate training and to have clear policies and procedures in place regarding the use of artificial intelligence (AI), to ensure the protection of College data. COO staff will review the policy and bring forward a recommendation to the committee for discussion in Q1, 2027.

A report on the review of policies 3-08 and 4-01 will be presented to the Board at the upcoming meeting.

Submitted by:
Carlo Sicoli, Board (Public) Member, Chair
Sarah Scott, Director, Policy and Governance

College of Opticians of Ontario

PATIENT RELATIONS COMMITTEE REPORT

December 2026 Committee Report to the Board of Directors

Committee Members:
David Milne, Community Appointee, Chair
Paul Imola (RO), Board (Professional) Member, Vice-Chair
Patrick Mott, Community Appointee
Golta Mohammadi (RO), Board (Professional) Member
Patricia Raymond (RO), Professional Appointee
Maximilian Savorani (RO), Professional Appointee

Report:

Number of meetings since September 2026: 0

Submitted by:

David Milne, Community Appointee, Chair
Sarah Scott, Director, Policy and Governance